

## The Hadley Learning Community

### Catering

HLC operates a Cashless Catering System in Primary and Secondary restaurants.

We have a commitment to Healthy Schools and students will be encouraged to make healthy choices. Our caterers, Eden Catering, will be following the new 'Nutritional Standards' for school meals from September 2006.

There are three restaurants in the secondary phase and one in the primary phase. We have worked closely with our caterers to provide high quality meals and we hope the majority of our students will enjoy a school meal each day. Students are only be allowed to consume food in these areas.

All students are photographed during their first day at HLC and issued with an individual card (except in the Primary phase where these cards will be kept in reception). This card is then 'charged' with money. This is achieved by:-

1. Coin/note re-valuators. There are be 5 machines which accept coins and/or notes. Students can 'charge' their cards at these points which are sited in the secondary school restaurant, the community café and the primary school reception area.
2. Credit/debit card payment. The machine for this will be sited in the community reception.
3. Internet payment via 'parent-pay'.
4. Cheques – payment by cheque can be made via the school office.

Once money is put into the 'school meal purse' of the cashless system, it cannot be used for any other purchase.

There are several 'purses' in the cashless catering memory so this could provide payment methods for school trips, access to sports and leisure facilities outside normal school hours, purchase of school uniform via the community shop etc.

If power is lost, the payment tills have a battery back-up and the card will still operate.

## **How to Pay for Catering**

Go directly to [www.parentpay.com](http://www.parentpay.com) and enter the Username and Password supplied by the school.

The first time you log on you will be asked to change your password.

Your child will need to enter his/her ID card into the revaluating machine twice in order to activate the transaction.

You will also be able to use this account to pay for trips in the very near future.

## **Lunchboxes**

If your child wishes to bring a packed lunch into school then we urge parents to ensure that it is healthy and meets the recommendations for children's diets. Fizzy drinks and sweets are discouraged.

## **Breaktime Snacks**

Fruit will be provided for infant children. Healthy snacks will be available for other students.

## **Free School Meals**

If your child is entitled to free school meals then their card will be charged to the value of a free school meal for each day. This means that no student will have to use a different system for free school meals and ensures that they do not feel that they are singled out when using our catering facilities.

## **Lunchtime Arrangements**

Pupils will not be allowed to leave the site at lunchtime unless they are going home for lunch. We will require a letter from parents requesting this and the student will then be issued with a special pass.

## **Water**

All students will be actively encouraged to drink water during the day.

Students will require a water bottle which is durable and will not leak.

Students will be able to fill these bottles during the day.

## **Chewing Gum**

We will **not** be allowing chewing gum on the HLC site. This creates a considerable problem in schools and damages clothing and disfigures carpets and furniture.

**We will ask all parents to support us in this. HLC has carpets all over the campus and all the furniture and equipment is brand new. We want to keep the campus looking sensational for many years to come.**

Students caught with chewing gum will receive appropriate sanctions.